

NIH grants in a nutshell



National Institutes of Health
Turning Discovery Into Health

Claudia Soede, Grant Support Office

December 2022

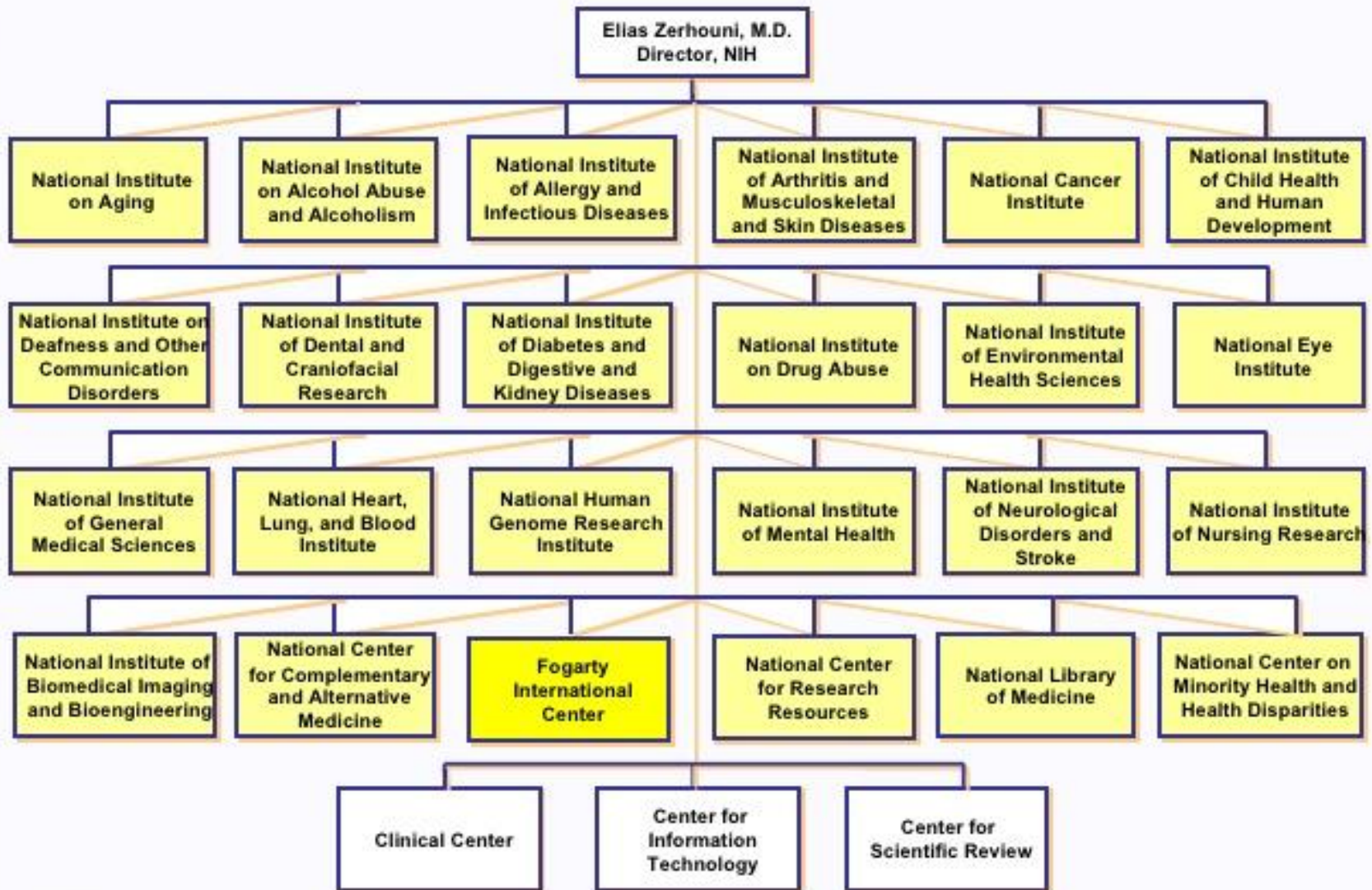
Radboudumc

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U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
National Institutes of Health



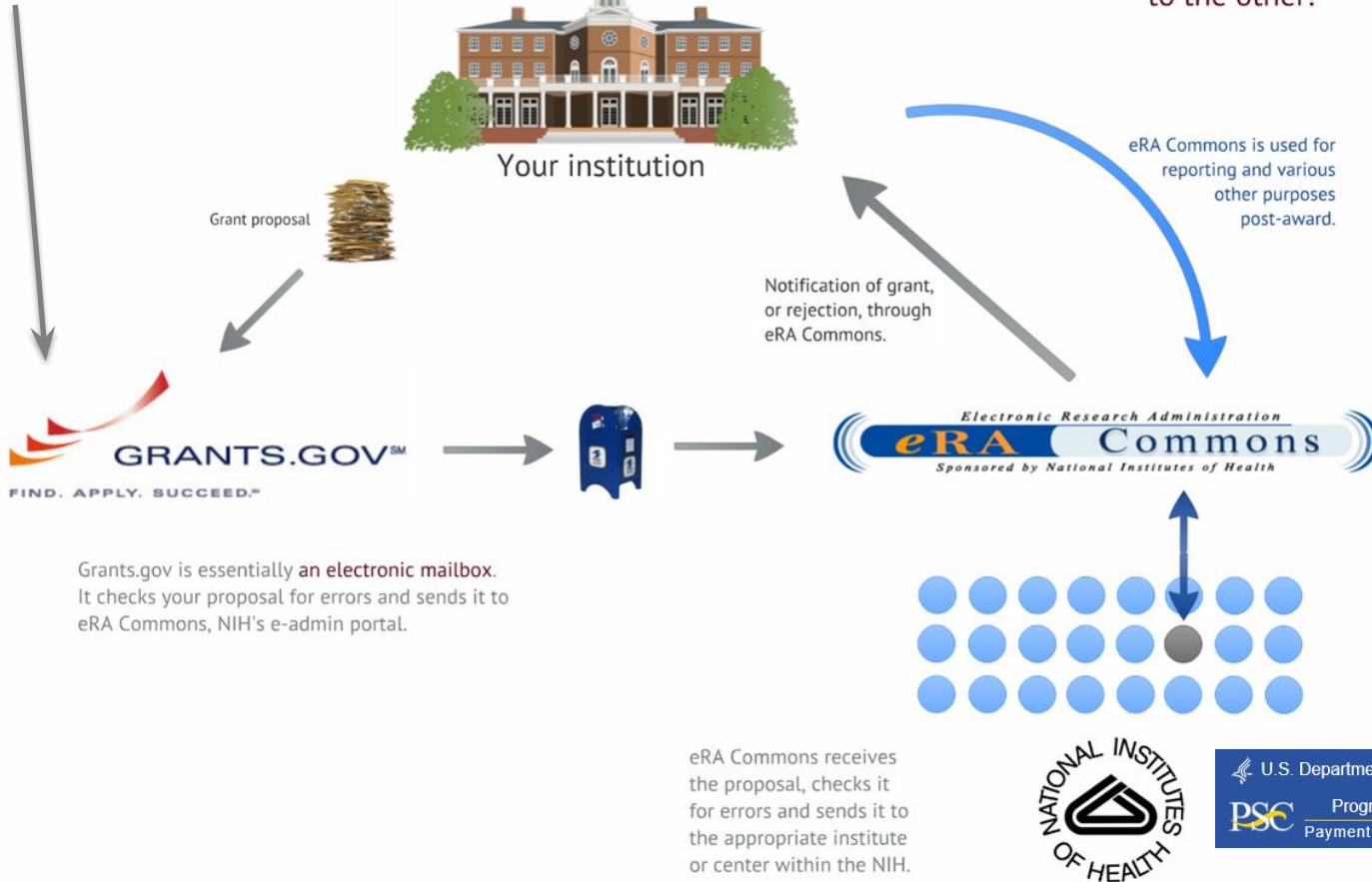
 = Institutes and Centers that award grants



All registrations for Radboudumc are up-to-date



Central registration system for organizations



Grants.gov and eRA Commons use different log-ins. Registering for one does not automatically give access to the other!

Abbreviation chaos in US funding system

- **SAM**= System for Award management
- **DUNS**= Data Universal Numbering System
- **UEI**= Unique Entity ID
- **E Biz-POC**- Electronic Business Point of Contact
 - Assigns AOR in the grants.gov
- Grants.gov = US government grants submission system
 - **AOR**= Authorized Organization Official submits the grant
- eraCommons= NIH grants administration system
 - **SO**- Signing Official assigns role of PI, AO and other in eraCommons
- **PI**= Principal investigator
 - account in Grants.gov

In grants.gov: AOR submits the grant

In eraCommons: AOR makes account and PI admin the grant

What and How NIH Funds Research

- NIH funds many kinds of research:
 - Pre-defined research initiatives
 - Investigator-initiated research proposals
 - Multi-topic programs
 - Collaborative centers
 - Training and fellowship programs
 - Small business technology and research
 - Other contracts and agreements
- Funded through two main types of announcements (FOAs):
 - RFA – Request for Application – narrow defined program, one-time deadline
 - PA – Program Announcement – broad program, multiple submission dates
- Each FOA uses a specific activity code (e.g. R01, UI9, T32)

Funding opportunities- definitions

Funding Avenues, Instruments and Activities for Extramural Research

Funding Schemes	Funding Instrument	Research Activity (Examples)	Features
Investigator-initiated Research Parent announcement (Unsolicited)	Grant	R01, R21, etc.	<ul style="list-style-type: none"> Principal investigator (PI) initiates an application PI submits application on any topic of his or her choosing.
Program Announcement (PA) (Solicited)	Grant or Cooperative Agreement	R01, R03, R21, R43, etc. U01 Specified in PA	<ul style="list-style-type: none"> Describes through a formal statement a new, ongoing or expanded interest and/or high-priority program NIH invites grant applications or cooperative agreement in a given research area Generally active for three years Generally no set-aside of funds Applicant has responsibility for planning, direction, and execution of proposed project. Applications reviewed in CSR with unsolicited applications
Requests for Applications (RFA) (Solicited)	Grant or Cooperative Agreement	R01, R03, R21, R43, etc. U01, U43 Specified in RFA	<ul style="list-style-type: none"> NIH solicits research grant applications for a one-time competition on a specific topic Describes an IC initiative in a well-defined scientific area to stimulate research in a priority area. Set-aside of funds for a certain number of awards Applications generally reviewed within the issuing IC
Requests for Proposals (RFP) (Solicited)	Contract Mechanism	N01, N43 Specified in RFP	<ul style="list-style-type: none"> Describes an IC initiative in a well-defined scientific area NIH solicits offerors to submit research proposals for a one-time competition on a specific topic Set-aside of funds for a certain number of awards Applications generally reviewed within the IC that issued the RFP

Major Grant Activities that are used by foreign applicants

Activity	Description
Research Grants	
Traditional Research Project Grant (R01)	Research Project Grants are awarded to eligible institutions on behalf of a principal investigator to support a discrete project related to the investigator's area of interest and competence. These grants make up the largest category of NIH funding.
Small Research Grant (R03) http://grants.nih.gov/grants/funding/r03.htm	Small Research Grants support small research projects that can be carried out in a short period of time with limited resources for projects such as pilot or feasibility studies; secondary analysis of existing data; development of research methodology and/or technology. Not all ICs accept R03 applications.
Exploratory/Developmental Research Grant (R21/R33) http://grants.nih.gov/grants/funding/r21.htm	Exploratory/Developmental Research Grants seek to broaden the base of inquiry in fundamental biomedical research by encouraging applications for research projects that involve an especially high degree of innovation and novelty. NIH provides pilot-scale support for potentially ground-breaking ideas and methods that meet the following criteria: they lack sufficient preliminary data for feasibility to be established, their successful demonstration would have a major impact on biomedical research, and they fall within the areas supported by the awarding I/C. Not all ICs accept R21/R33 applications.
Program Project Grant (P01)	Program Project Grants are more complex in scope and budget than the individual basic research (R01) grant. While R01s are awarded to support the work of one principal investigator who, with supporting staff, is addressing a scientific problem, program project grants are available to a group of several investigators with differing areas of expertise who wish to collaborate in research by pooling their talents and resources. Program project grants represent synergistic research programs that are designed to achieve results not attainable by investigators working independently. Not all ICs accept P01 applications.

Common Grant Mechanisms for Foreign Applicants

Activity	Code	Success Rate FY 2021	Description
Traditional Research Project Grant	R01	20,1%	<p>Discrete projects related to the investigator's area of interest and competence</p> <p>Budget: Up to \$500k direct costs per year more with prior approval</p> <p>Period: Typically 3-5 years</p>
Small Research Grant	R03	20,1%	<p>Small research projects: short period of time with limited resources (e.g. pilot/feasibility, secondary analysis, methods)</p> <p>Budget: Up to \$50k direct costs per year</p> <p>Period: Up to 2 years</p>
Exploratory/ Developmental Research Grant	R21/ R33	11,6%	<p>Potentially ground-breaking ideas and methods lacking sufficient preliminary data, with major impact on biomedical research</p> <p>Budget: Up to \$275k direct costs for total period</p> <p>Period: Up to 2 years</p>
Program Project Grant (P01)	P01	37,5%	<p>More complex in scope and budget than R01s</p> <p>A group of investigators with varied expertise collaborating in multiple related research projects > synergistic research programs</p> <p>Budget and Period: Specified in funding announcement</p>

NIH Funds: Pros

- Focus on fundamental research, broad range of topics
- Reapplication - make a good application better
- New funding avenues that expand collaborations, networks
- Multiple ways to get in the door...
 - Main applicant
 - Non-US subaward on US-led project (formal budget)
 - Individual consultant
- Transparent and open to communication

NIH Funds: Cons

- Not designed to fund foreign research
 - Majority of all awards go to US institutions
 - Advantage lies with US applicants
 - Relatively low indirect cost rate (8%) for foreign sites
- High administrative burden
 - “First comply, then do.”
 - Non-US policies or procedures sometimes need explaining
- Numerous policies at various federal levels
- Challenges for new institutions, or with limited resources

Finding a Call

Find Grant Funding

NIH Guide for Grants and Contracts

The NIH Guide for Grants and Contracts is NIH's official publication of notices of grant policies, guidelines and funding opportunity announcements (FOAs).

We publish daily and issue a [table of contents](#) weekly. Learn more [about the NIH Guide](#) and [subscribe to receive updates today!](#)

Organizations

- Issuing Only
- All
- AHRQ
- CDC
- DHHS
- FDA
- HRSA
- NASA
- NIH
 - CSR
 - FIC

Active Funding Opportunities and Notices ▾ Search Terms

[Advanced Search](#)

Displaying: 1 to 25 of 16020 results Results Per Page

Title	FOA/Notice Number	Issuing Organization	Release Date ▾	Expiration Date	Activity Code
Notice of Special Interest (NOSI): The Neural Mechanisms of Multi-Dimensional Emotional and Social Representation	NOT-MH-23-120	NIMH	Dec 7, 2022	Jan 8, 2025	R21, R01, R03, R15

<https://grants.nih.gov/funding/searchguide/index.html#/>

Funding

Advanced Opportunities Search

Bio/Medical Engineering & Physical Social Sciences Arts & Humanities Know How Top Funders

Advanced Search

All text Discipline Award type Funder Closing date Award amount More options

Funder Is any of National Institutes of Health (NIH)

Include opportunities that are:

open to applications from beyond my country

Match: all criterion any criterion

Search

1248 results

Actions

Sort Closing date Results per page 50

<input type="checkbox"/>	Closing date		Max amount
December 22			
<input type="checkbox"/>	08 Dec 22	Ruth L. Kirschstein National Research Service Award (NRSA) Individual Fellowship for Students at Institutions with NIH-Funded Institutional Predoctoral Dual-Degree Training Programs (Parent F30) National Institutes of Health (NIH), US	Not specified

Please log in to see your profile

Contact Support



Reading the Call



grants.nih.gov/grants/guide/pa-files/PAR-18-706.html



Required Application Instructions

It is critical that applicants follow the Research (R) Instructions in the [SF424 \(R&R\) Application Guide](#), except where instructed to do otherwise (in this FOA or in a Notice from the [NIH Guide for Grants and Contracts](#)). Conformance to all requirements (both in the Application Guide and the FOA) is required and strictly enforced. Applicants must read and follow all application instructions in the Application Guide as well as any program-specific instructions noted in [Section IV](#). When the program-specific instructions deviate from those in the Application Guide, follow the program-specific instructions. **Applications that do not comply with these instructions may be delayed or not accepted for review.**

There are several options available to submit your application through Grants.gov to NIH and Department of Health and Human Services partners. You **must** use one of these submission options to access the application forms for this opportunity.

1. Use the NIH ASSIST system to prepare, submit and track your application online.

Apply Online Using ASSIST

2. Use an institutional system-to-system (S2S) solution to prepare and submit your application to Grants.gov and [eRA Commons](#) to track your application. Check with your institutional officials regarding availability.
3. Use [Grants.gov](#) Workspace to prepare and submit your application and [eRA Commons](#) to track your application.

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Section II. Award Information

Section III. Eligibility Information

Section IV. Application and Submission Information

Section V. Application Review Information

Section VI. Award Administration Information

Section VII. Agency Contacts

Section VIII. Other Information

Deadline: single or multiple dates?

Description: reading the call text

Eligibility: can non-US institutions apply?

Who can I contact?

Part 2. Full Text of Announcement

Funding Opportunity Announcement (FOA)

Funding Opportunity Title	NIH Small Research Grant Program (Parent R03)
Activity Code	R03 Small Grant Program
Announcement Type	Reissue of PA-11-262
Related Notices	<ul style="list-style-type: none"> • August 06, 2014 - See Notice NOT-MH-14-007. Notice of change to • June 10, 2014 - Notice of NICHD's Interest in Supporting Research Technologies, and Intrauterine Assessment of Placental and Fetal • June 4, 2014 - Notice NOT-14-074 supersedes the • August 21, 2013: Removed reference to ASSIST in section IV.3, S • August 7, 2013 - Use this funding opportunity announcement for du
Funding Opportunity Announcement (FOA) Number	PA-13-304
Companion Funding Opportunity	None
Number of Applications	See Section III. 3. Additional Information on Eligibility .
Catalog of Federal Domestic Assistance (CFDA) Number(s)	93.113; 93.273; 93.286; 93.866; 93.853; 93.856; 93.855; 93.172; 93.242; 93.865; 93.279
Funding Opportunity Purpose	The National Institutes of Health (NIH) Investigator-Initiated Small Research Grant (R03) funding opportunity supports small research projects that can be carried out in a short period of time with limited resources. The R03 activity code supports different types of projects including pilot and feasibility studies; secondary analysis of existing data; small, self-contained research projects; development of research methodology; and development of new research technology.

Check for FOA updates & new policy guidance

Key Dates

Posted Date	August 2, 2013
Open Date (Earliest Submission Date)	August 7, 2013
Letter of Intent Due Date(s)	Not Applicable
Application Due Date(s)	<p>Standard dates apply, by 5:00 PM local time of applicant organization.</p> <p>Applicants are encouraged to apply early to allow adequate time to make any corrections to errors found in the application during the submission process by the due date.</p>
AIDS Application Due Date(s)	<p>Standard AIDS dates apply, by 5:00 PM local time of applicant organization.</p> <p>Applicants are encouraged to apply early to allow adequate time to make any corrections to errors found in the application during the submission process by the due date.</p>
Scientific Merit Review	Standard dates apply
Advisory Council Review	Standard dates apply
Earliest Start Date	Standard dates apply
Expiration Date	September 8, 2016

Standard Due Dates

Standard AIDS Due Dates

Deadlines: When and how long?

<http://grants.nih.gov/grants/funding/submissionschedule.htm>

Activity Codes	Program Description	Cycle I Due Date	Cycle II Due Date	Cycle III Due Date
P Series <i>All - new, renewal, resubmission, revisions</i>	Program Project Grants and Center Grants NOTE: Applicants should check with the relevant Institute or Center (IC), since some do not accept P series applications for all three receipt/review/award cycles.	January 25	May 25	September 25
R18, U18 R25 <i>All - new, renewal, resubmission, revision</i>	Research Demonstration Education Projects	January 25	May 25	September 25
T Series D Series <i>All - new, renewal, resubmission, revision</i>	Institutional/National Research Service Awards Other Training Grants NOTE: Applicants should check with the relevant Institute or Center (IC), since some do not accept T series applications for all three receipt/review/award cycles. Applicants should refer to the IC Table of Contacts for information for each IC's scientific/research contact for the NRSA T32 program.	January 25	May 25	September 25
C06/UC6 <i>All - new, renewal, resubmission, revision</i>	Construction Grants	January 25	May 25	September 25
G07, G08, G11, G12, G13, G20, R24, S06, S11, S21, S22, SC1, SC2, SC3, UG1, U10, U19, U24, U2C, U41, U42, U45, U54, U56 <i>All - new, renewal, resubmission, revision</i>	Other Activity Codes	January 25	May 25	September 25
R01 <i>new</i>	Research Grants	February 5	June 5	October 5
U01 <i>new</i>	Research Grants - Cooperative Agreements	February 5	June 5	October 5
K series <i>new</i>	Research Career Development	February 12	June 12	October 12
R03, R21, R33, R21/R33, R34, R36, U34, UH2, UH3, UH2/UH3	Other Research Grants and Cooperative Agreements	February 16	June 16	October 16

Call options

- Specific call

can be found via NIH of grants.gov website or via research professional search

- General or parent calls R01, R03, R21

- clinical trial NOT allowed : - aids related/non-aids related
- clinical trial allowed: - aids related/ non-aids related

<https://grants.nih.gov/grants/guide/parent-announcements.htm>

Parent Announcements (For Unsolicited or Investigator-Initiated Applications)

Parent announcements are broad funding opportunity announcements allowing applicants to submit investigator-initiated applications for specific activity codes. They are open for up to 3 years and use standard due dates.

Not all NIH Institutes and Centers participate on all parent announcements. Before submitting your application, make sure the NIH Institute or Center that might be interested in your research is listed as a participating organization in the announcement.

The following Parent Announcements are available (sorted by Activity Code):

[Research (R) | Research Training (T) | Career Development (K) | Fellowships (F) | Admin Supplements | Post-award Administrative Action]
Research (R) Announcements

Activity Code(s)	Title	Announcement Number	Issuing Organization	Release Date	Open Date	Expiration Date
R01	NIH Research Project Grant (Parent R01 Clinical Trial Not Allowed)	PA-20-185	NIH	05/05/2020	05/05/2020	05/08/2023

Important number

FOA-Specific Application Information

- Read and follow **all announcement instructions**
- Pay special attention to Section IV. Application and Submission Information
 - Includes FOA-specific submission instructions
 - Instructions in FOA supersede instructions in the application guide

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 - A. Eligible Institutions
 - B. Eligible Individuals
2. Cost Sharing or Matching
3. Other - Special Eligibility Criteria

Section IV. Application and Submission Information

1. Request Application Information
2. Content and Form of Application Submission
3. Submission Dates and Times
 - A. Submission, Review, and Anticipated Start Dates
1. Letter of Intent
- B. Submitting an Application Electronically to the NIH
- C. Application Processing
4. Intergovernmental Review
5. Funding Restrictions
6. Other Submission Requirements

Part I: Instructions for Preparing and Submitting an Application

SF424 (R&R) Application Guide for NIH and Other PHS agencies

A guide developed and maintained by NIH for preparing and submitting applications via Grants.gov to NIH and Other PHS agencies using the SF424 (R&R)

Forms Version C application packages

Updated November 25, 2014

Before applying, get an eRA Commons account!!

- Contact your AOR, and ask if he/she can create an account for you
- Only when you have an account in eraCommons, can Grants.gov application system link your proposal to your account!

Commonsplus

https://public.era.nih.gov/commonsplus/public/login.era...

Bookmarks UMC Minuet Microsoft OneDrive Google Dropbox - Sign in Toekenningspartije...

eRA Electronic Research Administration NIH National Institutes of Health Office of Extramural Research

eRA Commons Commons Help/Service Desk

Track your application; manage and report on your federally funded award

866-504-9552 301-402-7469

Hours Monday-Friday, 7am-8pm EST

Recent News

Note: Two-Factor Authentication: Alert for PIs and Senior/Key Personnel Effective September 15, 2021, eRA will begin requiring two-factor authentication 45 days after the submission of a Type 1 or 2 application or RPPR for all individuals listed there as principal investigators and senior/key personnel. Users can comply by using Login.gov and/or a qualified InCommon Federated account. Administrative account holders will be required to move to two-factor authentication in early 2023. Learn more about using [Login.gov](#) or [InCommon Federated accounts](#) to access eRA Commons and ASSIST.

Note: eRA posts [Deployment and Maintenance Calendar](#) on the [eRA Website](#). Updates and additional details about planned maintenance are documented in this calendar as they become available.

Register Organization
Your organization must complete multiple registrations, including eRA Commons, in order to submit a grant application. See [Register](#); [Register in eRA Commons](#).

How to Create an Account
Once your organization is registered, your signing official creates accounts for others in the Account Management System. For help, see [Create an Account](#).

[Submit a Reference Letter](#) [Commons Demo](#)

Login with Login.gov
LOGIN.GOV

Login with eRA Credentials
Username: Enter Username
Password: Enter Password
Login Clear
(For External Users Only)
[Forgot Password/Unlock Account?](#)

Login with Federated Account
Start typing to search for or
Login

Login with PIV/CAC
Login using Smart Card

eRA Commons: <https://public.era.nih.gov/commonsplus>

Create your login.gov



NIH is using Login.gov to allow you to sign in to your account safely and securely.

Email address

Password

Show password

Sign in

Confirmation Required

Access to NIH/eRA systems is available via Login.gov

- If you run into issues with login.gov or associating your login.gov account with your eRA account, please contact the eRA Service Desk at <https://grants.nih.gov/support/index.html>.
- You can also refer to login.gov for additional help at <https://www.login.gov/help/>

For additional information:

[** Two-Factor Authentication: Accessing eRA Modules via login.gov](#)

Please select Continue to be redirected to Login.gov or Cancel to return to the NIH/eRA application login page.

Continue

Cancel



Install Authy app on your phone and use this for NIH



Home |

Open assist, to start application

Status

ASSIST

Personal Profile

Internet Assisted Review (IAR)

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866-504-9552
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Apply Online Using ASSIST in grants.gov

U.S. Department of Health & Human Services Contact Us Help Desk

Application Submission System & Interface for Submission Tracking (ASSIST)



Login

User Name

Password

[Forgot Password/Unlink Account?](#)

Submit multi-project grant applications electronically to NIH and other Public Health Service Agencies...

The Application Submission System ; Interface for Submission Tracking (ASSIST) is used to prepare and submit multi-project grant applications electronically to NIH and other Public Health Service agencies. Prior to using ASSIST, applicants should identify a Funding Opportunity Announcement (FOA) to which they'd like to apply. FOAs are posted in the [NH Guide for Grants ; Contracts](#) and/or in [Grants.gov](#) each of which has robust search capabilities. The FOA text will indicate whether ASSIST can be used to apply

Need Help?

Resources

-  [APPLICATION GUIDE](#)
-  [ASSIST USER GUIDE](#)




Welcome

Welcome to the Application Submission System & Interface for Submission Tracking (ASSIST)

Insert call number

 **INITIATE APPLICATION**
Funding Opportunity Announcement # **Go**
(Example: PA-XX-XXX or LITC-ABCD-XX-000)

 **SEARCH FOR APPLICATION**
Search Applications

 **INITIATE OR ACCESS LOAN REPAYMENT APPLICATION (LRP)** **Go**
Initiate or access work in progress application

 **INITIATE ARPA-H APPLICATION**
ARPA-H Agency Announcement # **Go**
(Example: BAA-AX-XX-XXX)

 **SEARCH FOR APPLICATION**
Search Applications



Actions ?

- RETURN TO APPLICATION
- MANAGE ACCESS
- ADD OPTIONAL FORM**
- PREVIEW CURRENT FORM
- VALIDATE APPLICATION
- VIEW STATUS HISTORY
- UPDATE SUBMISSION STATUS

- COPY APPLICATION
- UNLOCK CURRENT FORM

Home > Search for Applications > Application Information

Hide Navigation

Show Help

Application Information

- Summary
- R&R Cover
- Cover Page Supplement
- Other Project Information
- Sites
- Sr/Key Person Profile
- R&R Budget
- R&R Subaward Budget
- Research Plan**
- Human Subjects and Clinical Trials

PHS 398 Research Plan

OMB Number: 0925-0001

Expiration Date: 10/31/2025

PHS398 Research Plan v5.0

- Edit
- View Burden Statement**

* Required field(s)

Introduction

- 1. Introduction to Application [Add Attachment](#) [Delete Attachment](#) [View Attachment](#)
(for Resubmission and Revision applications)

Research Plan Section

- 2. Specific Aims [Add Attachment](#) [Delete Attachment](#) [View Attachment](#)
- * 3. Research Strategy [Add Attachment](#) [Delete Attachment](#) [View Attachment](#)
- 4. Progress Report Publication List [Add Attachment](#) [Delete Attachment](#) [View Attachment](#)

Add specific forms

Checklist of documents

	restriction number of pages
face page	
SR/Key Person information	
Biosketches Key personnel (all)	max 5 pages per person
Era commons ID key personnel	
Cover letter	
- request large budget	
Research Plan	
Specific Aims	1 page
Research Strategy	12 page (excluding references)
vertebrate Animals	.
Multiple PD/PI	.
Letters of Support	.
Resource Sharing Plan	.
Other documents	
project Summary/abstract	30 line
Project Narrative	3 lines
Bibliography & References Cited	.
Facilities and other resources	.
Equipment	.
Other attachment	.
foreign justification	.

Many small pdf's need to be created
And uploaded.

Templates will be provided by GSO

R03, R21: 6 pages research strategy

R01: 12 pages



	restriction number of pages
Human Subjects and Clinical trials	
1 Human Subjects Protection template	-
2 Data and safety Monitoring Plan template	-
3 Women and minorities	-
4 Inclusion of children	-
5 Recruitment and Retention plan	-
6 Study Timeline	-
Budget	
R&R Budget RUMC	-
budget justification RUMC	-
Subaward budget	-
budget justification	-
overall budget	

Finalizing Your Application

- Upload all pdf's and perform a validation
- Give your application one last good check
- Obtain internal approvals!!!
AOR needs internal approval from the department by email BEFORE SUBMISSION
- The date of submission needs to be 1 week before the official deadline



Application: Noteworthy

- Attachments include:
 - Human subjects
 - Vertebrate animals
 - Resource sharing plan
 - Responsible conduct of research
 - Select agent research
 - Consortium/Contractual Arrangements
 - Foreign justification (**non-US participation**)
- NIH Biosketch = short, targeted CV (5 pages)
- Funding announcements are linked to specific instructions and forms
 - FOA instructions always supersede SF 424 instructions

On-time Submission

- **Error-free** applications must be accepted by Grants.gov with a time stamp **on or before 5:00 p.m. local time** of the submitting organization **on the due date**
- Important reminders:
 - **NIH recommends submitting early (days, not minutes!)** to allow time for correcting any errors found during the application viewing window prior to the due date
 - NIH's late policy does not allow corrections after the due date/time
 - All registrations must be completed before the due date/time

You're Not Finished Yet...

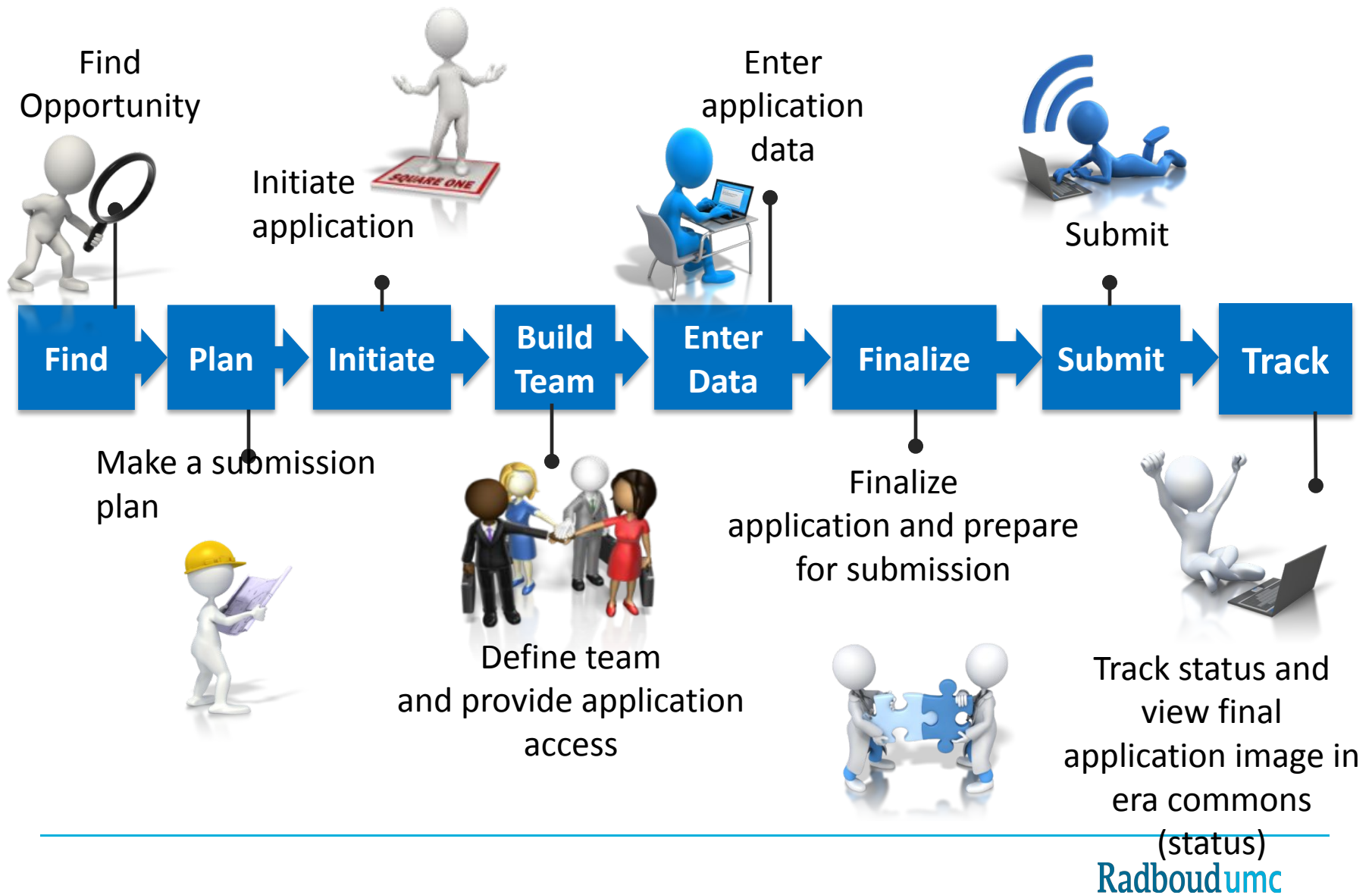
Application



Successfully
• submitted
to NIH

Submitting to *Grants.gov* is NOT the last step in the process!

Evaluation Steps



Evaluation Steps

- Application checked, assigned to an **institute or center (IC)** and a **review group**
- **Study section** discusses top 50% of proposals
 - 12-25 expert scientists (review 60-100 applications)
 - Scientific Review Officer (SRO) leads discussion
 - Also consider human, animal, hazardous material considerations
 - **Inclusion of foreign (non-US) organizations assessed**
 - Make recommendations to Advisory Council
- **Summary statement** is sent to PI (1 month after review)
 - Provides scores and critiques from reviewers
 - Summary of the discussion of your application
- **Advisory Council** assigns percentile, determines funding
 - Human subjects, animals, inclusion of women, children, (US) minorities
 - Biohazards, safety, select agents
 - Budget and project period appropriate to proposal
 - **Inclusion of foreign (non-US) organizations signed off**

Tracking your application: Grants.gov

- AOR receives Grants.gov e-mails
 - Submission Receipt
 - Grants.gov e-mail verifying receipt of application
 - Submission Validation
 - Grants.gov e-mail verifying successful submission to Grants.gov
 - **OR** rejection due to errors
 - Transmission to Agency
 - E-mail sent once agency retrieves submission
 - E-mail sent when agency tracking number assigned
- Sent to email address on file for submitting AOR

http://grants.nih.gov/grants/ElectronicReceipt/email_notifications.htm#grants

Some of these emails are also send to the PI

Tracking your application: eraCommons

Commons Status is an integral part of electronic application submission

- Applications that pass Grants.gov validations are picked up by eRA Commons and checked against application guide and opportunity instructions
- Processing result available in eRA Commons Status to Signing Officials (SOs), Administrative Officials (AOs), Principal Investigators (PIs) and delegated assistants
- E-mail notifications sent/Email can be unreliable – proactively check eRA Commons for status

Who can access application information in eRA Commons?

- Signing Officials (SOs)
- Administrative Officials (AOs)
- Principal Investigators (PD/PIs)
- Delegated Assistants (ASST)

Track Application – Commons Status


← → ↻ 🏠 <https://public.era.nih.gov/>
📁 Bookmarks 📁 UMC 🗂 Minuet ☁ Microsoft OneDrive

eRA Electronic Research Administration

Home


Status


ASSIST


Personal Profile

eRA Comm

Track your application; manage and repair on your federally funded award

Recent News

Note: Two-Factor Authentication: Alert for 15, 2021, eRA will begin requiring two-factor authentication for all individual Type 1 or 2 application or RPPR for all indi

Search Type: ?

Type	Activity Code	IC/Institute	Serial #	Support Yr.	Suffix
<input type="text" value="ex: 5"/>	<input type="text" value="ex: R01"/>	<input type="text" value="ex: GM"/>	<input type="text" value="ex: 123456"/>	<input type="text" value="ex: 01"/>	<input type="text" value="ex: A1"/>

PD/PI Last Name

PD/PI First Name


Budget Start Date Range
  to 

Budget End Date Range
  to 

Application Status

Grants.gov Tracking Number

Clear Form

 Search

Status Result - General Search ?

Filter Table 3 Results 1 of 1

Application/Award ID	Grants.gov Tracking #	Proposal Title	PD/PI Name	Application Status	Project Period Start	Project Period End	Budget Period Start	Budget Period End
1R01AI165721-01 (MPI)	GRANT13282688	INTERCEPT	Van Crevel, Reinout (Contact) Thwaites, Guy	Awarded. Non-fellowships only	01/01/2022	12/31/2026	01/01/2022	12/31/2022
5R01AI145781-05 (MPI)		ULTIMATE	Van Crevel, Reinout (Contact) Thwaites, Guy	Awarded. Non-fellowships only	04/01/2019	03/31/2024	04/01/2022	03/31/2023
6R01AI145781-04 (MPI)		ULTIMATE	Van Crevel, Reinout (Contact) Thwaites, Guy	Awarded. Non-fellowships only	04/01/2019	03/31/2024	04/01/2021	03/31/2022

Klikken op

1R21AI172029-01	...	prediction
...	GRANT13509826	TRIM-HIV - Trainee
5R01AI165721-02 (MPI)	JIT	pac HIV
	Human Subjects	
	Check eSubmission Errors/Warnings	

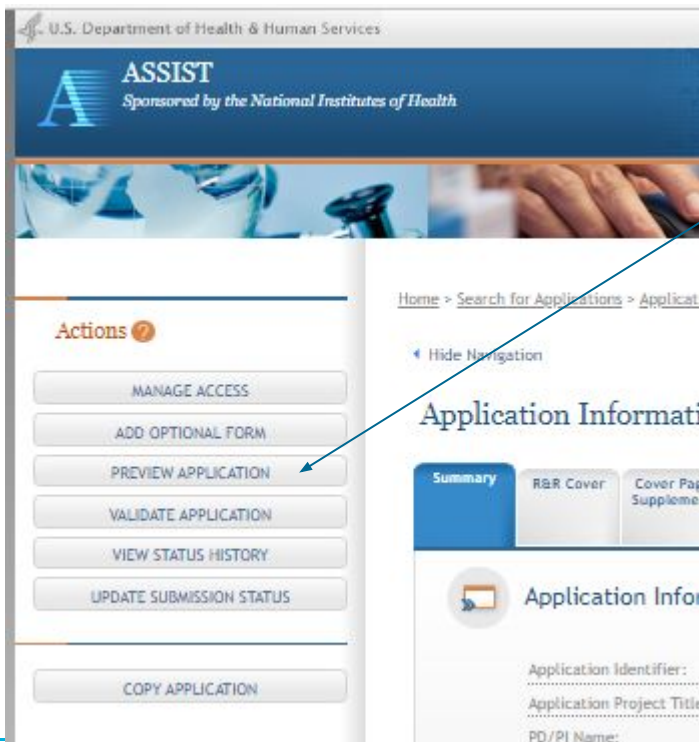
Info over submission

View Application Image

Once an error-free application is received by NIH, the eRA system will:

- Assemble the grant application image
- Insert headers (PI name) and footers (page numbers) on all pages
- Generate Table of Contents and bookmark important sections
- Post the assembled application image in the PD/PI's eRA Commons account

Application can be
Downloaded from assist



Application Viewing Window

- Applicants have **two (2) business days** to view the assembled application image before the application automatically moves forward for further processing
- SO or AOR can Reject application within viewing window and submit a Changed/Corrected application **before the submission deadline**

If you can't **VIEW** it, they can't **REVIEW** it!

SUMMARY

Steps preparing and submitting a proposal

- Find a call
- Get an Era commons account (ask AOR)
- Start an online proposal in ASSIST
- Set a submission date together with AOR ~1 week before the formal deadline and plan a pre-check a few days before the submission date.
- Ask project control to prepare your budget scheme (together with you) – very different from NL or EU budgets!
- Complete all documents and upload them as flattened pdf (be careful to use the correct templates)
- Provide approval of department to AOR before submission!!!!
- AOR submits the proposal

Abbreviation chaos in US funding system

- **SAM**= System for Award management
- **DUNS**= Data Universal Numbering System
- **UEI**= Unique Entity ID
- **E Biz-POC**- Electronic Business Point of Contact
 - Assigns AOR in the grants.gov
- Grants.gov = US government grants submission system
 - **AOR**= Authorized Organization Official submits the grant
- eraCommons= NIH grants administration system
 - **SO**- Signing Official assigns role of PI, AO and other in eraCommons
- **PI**= Principal investigator
 - account in Grants.gov
 - account in eraCommons

In grants.gov: AOR submits the grant

In eraCommons: AOR makes account and PI admin the grant

Websites

- eRA Commons:

<https://commons.era.nih.gov/commonsplus/>

- Electronic Research Administration: <http://era.nih.gov/>

- NIH About Grants: https://grants.nih.gov/grants/about_grants.htm

- Application guide, supplemental instructions, format pages:

- <https://grants.nih.gov/grants/how-to-apply-application-guide.html>

- Annotated Form Set:

- <http://grants.nih.gov/grants/ElectronicReceipt/communication.htm#forms>

- Avoiding Common Errors Web page:

- http://grants.nih.gov/grants/ElectronicReceipt/avoiding_errors.htm

Contacts, codes for US Government funding

Radboudumc

- **Official name:** Stichting Radboud universitair medisch centrum
- **DUNS** (Data Universal Numbering System) Number: 493540304
- **UEI** (Unique Entity ID): RWYLHHAX5935
- **EIN** (Entity Identification Number): 1900218025A1
- **FWA** (Federal-Wide Assurance Number): 00006485 (valid until 16-4-2023)
 - Needed for research with human subjects
- **AWA** (Animal Welfare Assurance Number): F21-00526 (valid until 31-8-2026)
 - Needed for research with animals
- **AOR: Claudia Soede**

F&A (Facilities and Administrative) costs cannot be higher than 8 % modified direct total cost, less equipment). “Foreign institutions and international organizations (non-U.S. entities) may request funds for limited F&A costs (8 percent of modified total direct costs less equipment) to support the costs of compliance with DHHS and NIH requirements including, but not limited to, protection of human subjects, animal welfare, invention reporting, financial conflict of interest and research misconduct.”